

# Memorandum

Date: September 03, 2025  
To: Sponsors/CROs and Investigators under the review of Sterling IRB  
From: Sterling IRB Regulatory Department  
**RE: Change in mailing address**

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Please be advised that Sterling IRB's mailing address has changed from:

Sterling Institutional Review Board  
6300 Powers Ferry Road  
Suite 600 - 351  
Atlanta, GA 30339

To:

Sterling Institutional Review Board  
5500 Interstate North Parkway  
Suite 515  
Atlanta, GA 30328

Any references to our mailing address in agreements between Sterling Institutional Review Board and your company shall be deemed the new address as listed above.

[Per the FDA Information Sheet – Frequently Asked Questions – Statement of Investigator \(Form FDA 1572\)](#), currently approved sites, as well as sites pending approval, **do not** need to update their 1572s. If your site was approved after our move date of May 8, 2024, and your site had already submitted the 1572 with our old address or forgot to update our address, you do not need to send the FDA a revised 1572.

Please file this memorandum with the regulatory documents for this study.

We thank you for your continued partnership with Sterling IRB.